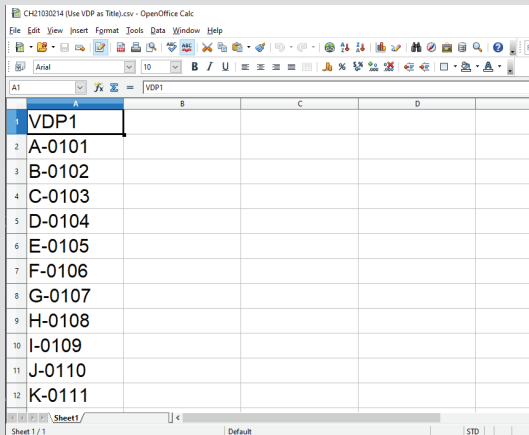


## VARIABLE DATA PRINTING CSV FILE PREPARATION

How to prepare your **SINGLE VARIABLE DATA**?

### OPTION 1



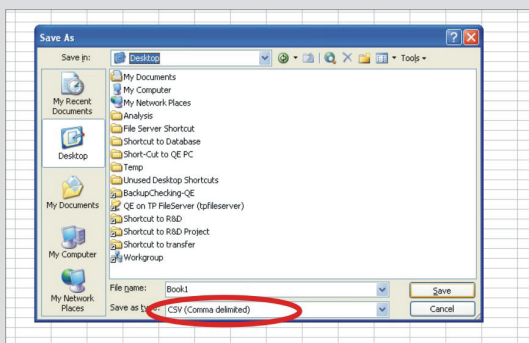
#### STEP 1

Prepare variable data in spreadsheet file.  
(Eg : Excel , Open Office, LibreOffice)  
The column indicator should be filled with “VDP1”.

**Numbering must be in sequence.** *Excavard will not hold any responsible on numbering which no follow sequence.*

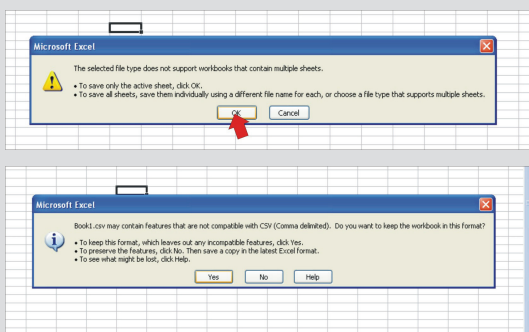
**Do not leave space on column indicator:**

VDP1  
VDP 1



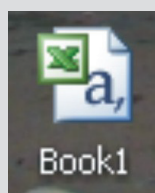
#### STEP 2

Save your data under CSV (comma delimited) format.



#### STEP 3

After done, click “OK”.  
Then, click “Yes” for the following dialogue box.



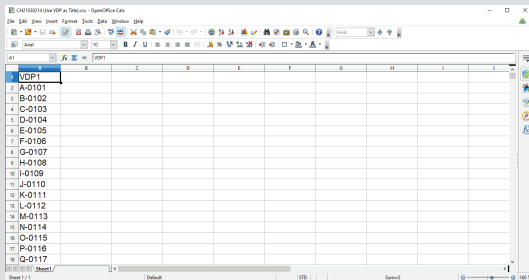
#### STEP 4

Your file symbol shall be displayed as this.

## VARIABLE DATA PRINTING CSV FILE PREPARATION

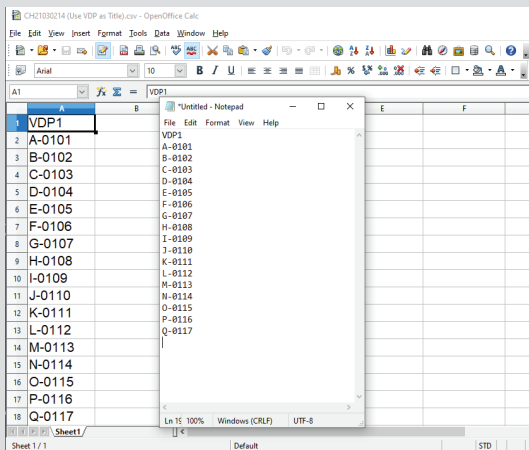
How to prepare your **SINGLE VARIABLE DATA**?

### OPTION 2



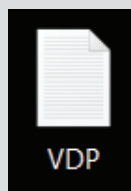
#### STEP 1

Prepare your variable data in Excel file.



#### STEP 2

Copy your data and paste it on Notepad.

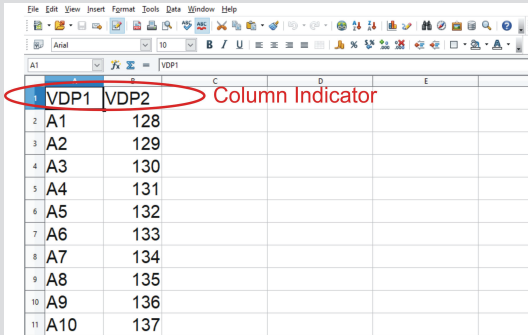


#### STEP 3

Your file symbol shall be displayed as this.

## VARIABLE DATA PRINTING CSV FILE PREPARATION

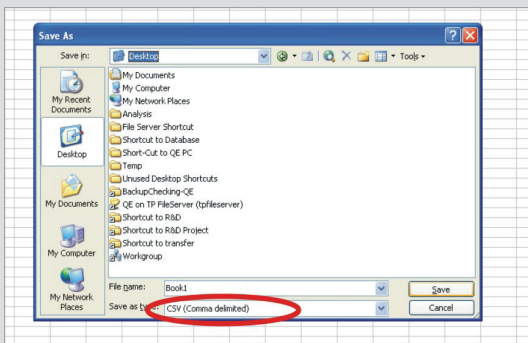
How to prepare your **MULTI- VARIABLE DATA**?



	VDP1	VDP2
1	A1	128
2	A2	129
3	A3	130
4	A4	131
5	A5	132
6	A6	133
7	A7	134
8	A8	135
9	A9	136
10	A10	137

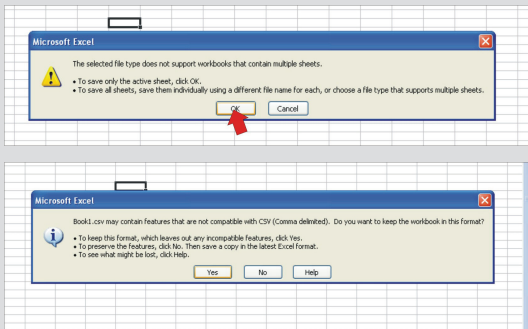
### STEP 1

Prepare your VDP at different column accordingly.



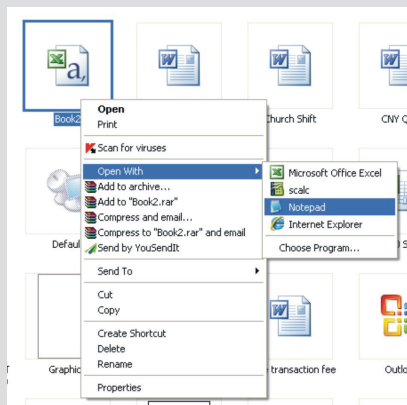
### STEP 2

Save your data under CSV (comma delimited) format.



### STEP 3

After done, click "OK".  
Then, click "Yes" for the following dialogue box.



### STEP 4

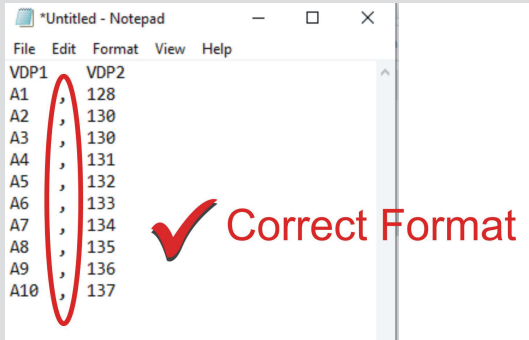
Open your file with Notepad.

## VARIABLE DATA PRINTING CSV FILE PREPARATION

How to prepare your **MULTI- VARIABLE DATA**?

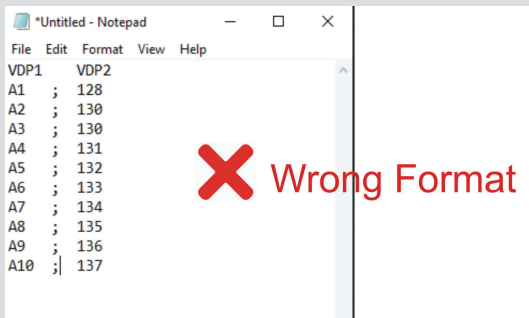
### STEP 5

Make sure your two VDP is separated by comma(,) not other symbol such as semi-column (;)



Correct Format

VDP1	VDP2
A1	, 128
A2	, 130
A3	, 130
A4	, 131
A5	, 132
A6	, 133
A7	, 134
A8	, 135
A9	, 136
A10	, 137

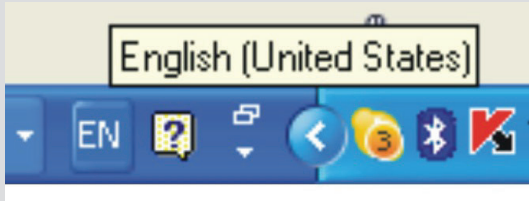


Wrong Format

VDP1	VDP2
A1	; 128
A2	; 130
A3	; 130
A4	; 131
A5	; 132
A6	; 133
A7	; 134
A8	; 135
A9	; 136
A10	; 137

## VARIABLE DATA PRINTING CSV FILE PREPARATION

How to rectify your list separator setting?



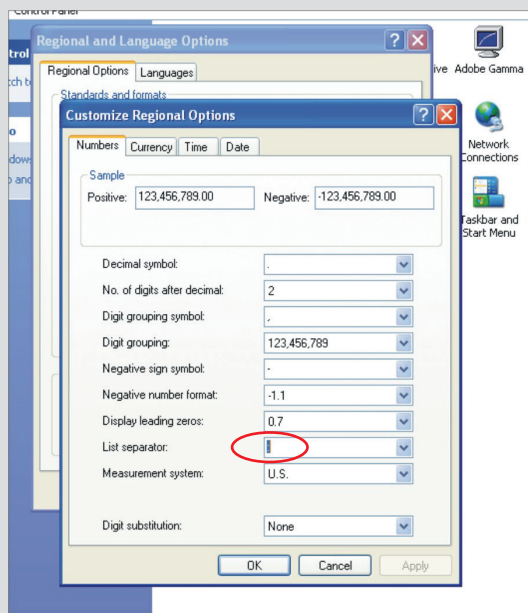
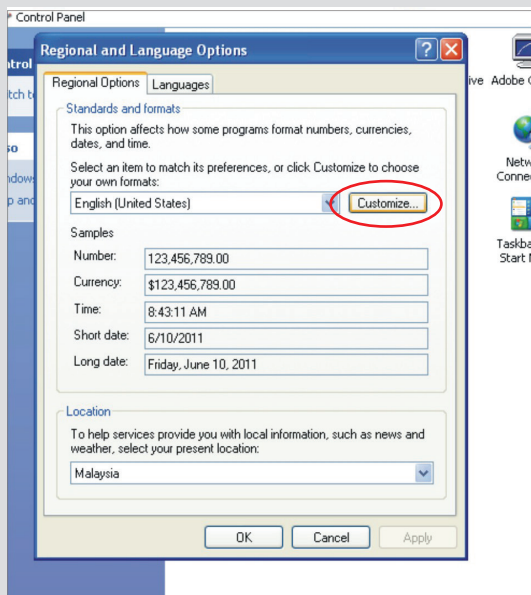
### STEP 1

Identify your language used.  
(You can get it from the bottom bar)



### STEP 2

Select Regional and Language Option in Control Panel.



### STEP 3

Click on “Customize”, change the list separator to comma (,) as desire, then click “OK” and “Apply”.

Your setting is correct now.