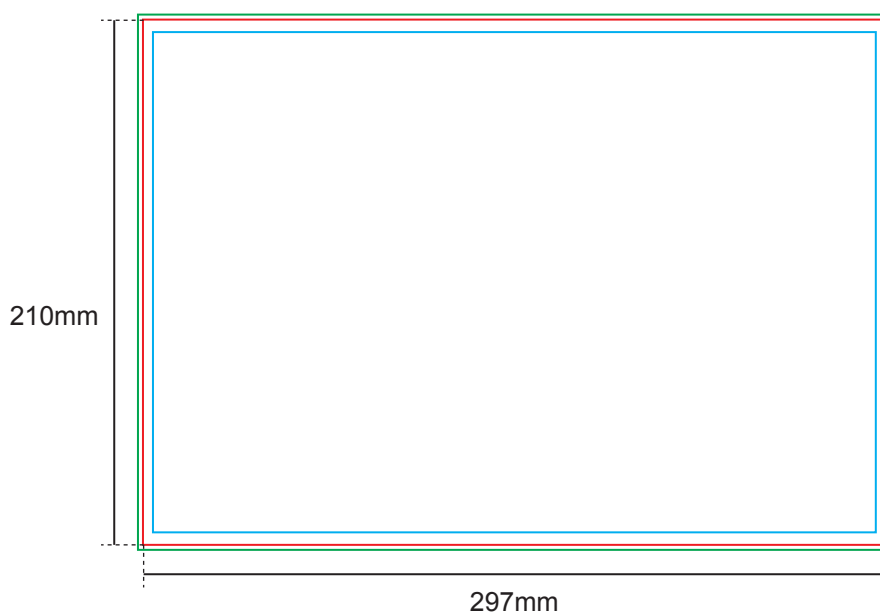


LOOSE SHEET

- Artwork Dimension (Refer Diagram)
- Bleeding : **2mm**
- Margin (Safe Zone) : **5mm**

Example	Bleeding Size	Actual Size	Safe Zone Size
Chosen A4 Size is 210mm x 297mm	214mm x 301mm	210mm x 297mm	200mm x 287mm



* Safe zone = 5mm is applicable for panel size for perforation, creasing and folding.
For panel size less than safe zone area, for example minimum creasing panel = 4mm,
it is not advice to put important item into the panel.

FILE FORMAT

Final artwork file format : **Adobe Acrobat Document (*.pdf)**

File Resolution : **300dpi**

Color Mode : **Process CMYK mode**

FONTS

You must convert to curve, or create outline, or convert to path (depending on your illustration software) all fonts before you convert or export your raw file to PDF file format.

Minimum font size : **5pts**

LINE WEIGHT

Line Weight : **≥ 0.25pts for all lines.**

Color Mode : **Process CMYK mode**

MARKING & TRAPPING

Never apply any crop mark or trapping onto the files.

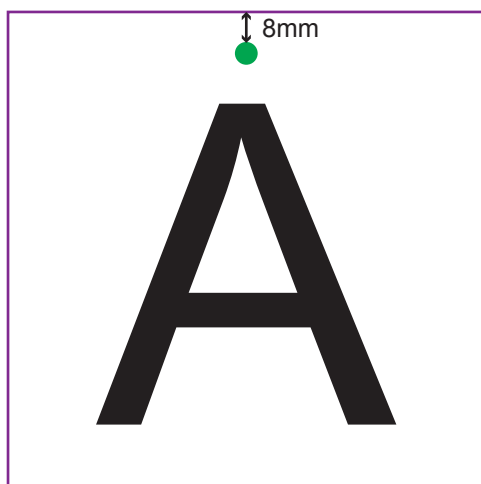
LOOSE SHEET WITH HOLE PUNCHING

- Gap for hole punching : **8mm from the edges**
- Hole punching position : **Center of the edges (either Top / Bottom / Left / Right)**

SUBMIT ARTWORK FOR LOOSE SHEET WITH HOLE PUNCHING

Example :

Page 1



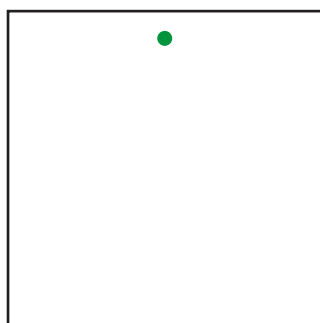
CMYK Artwork + Hole Punching

Page 2

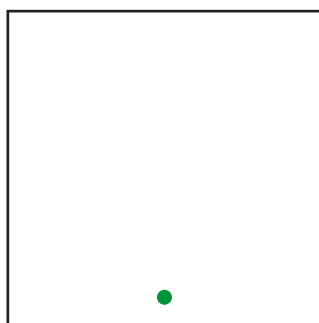


CMYK Artwork

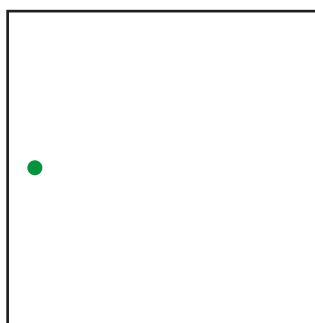
- For Page 1, hole punching must used **Pantone 355C (Green)** to indicate.
- Please indicate clearly the actual position for hole punching at Page 1.



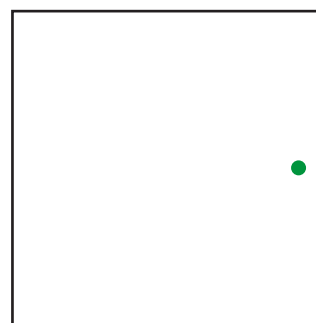
Top



Bottom



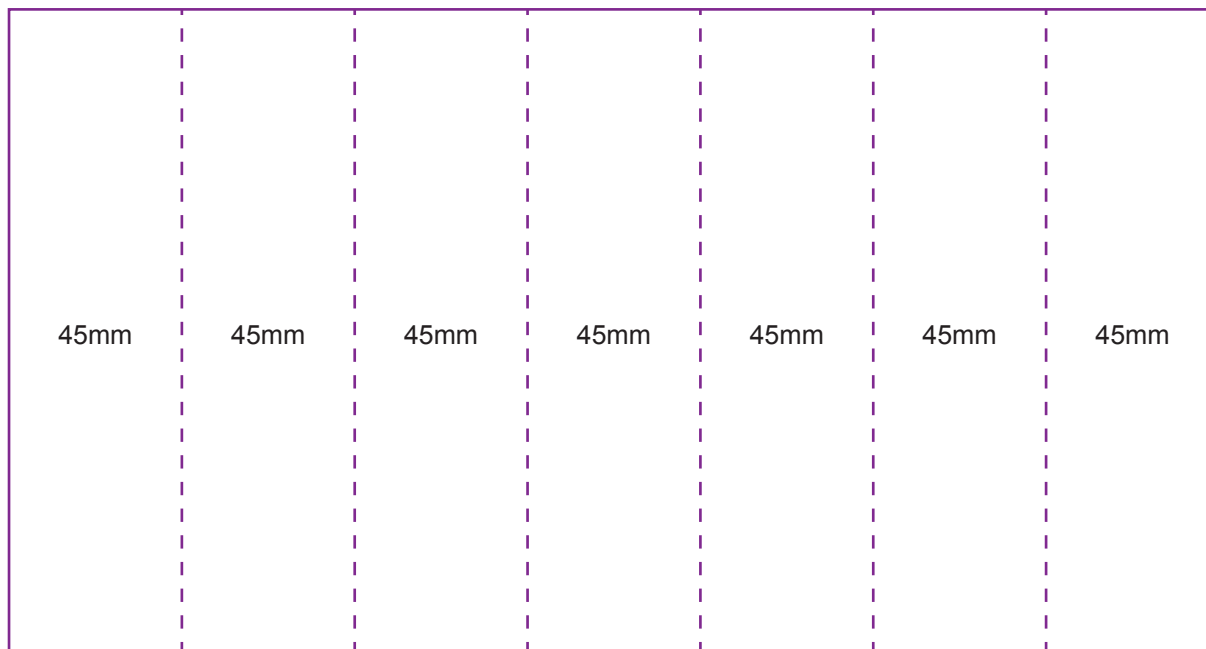
Left



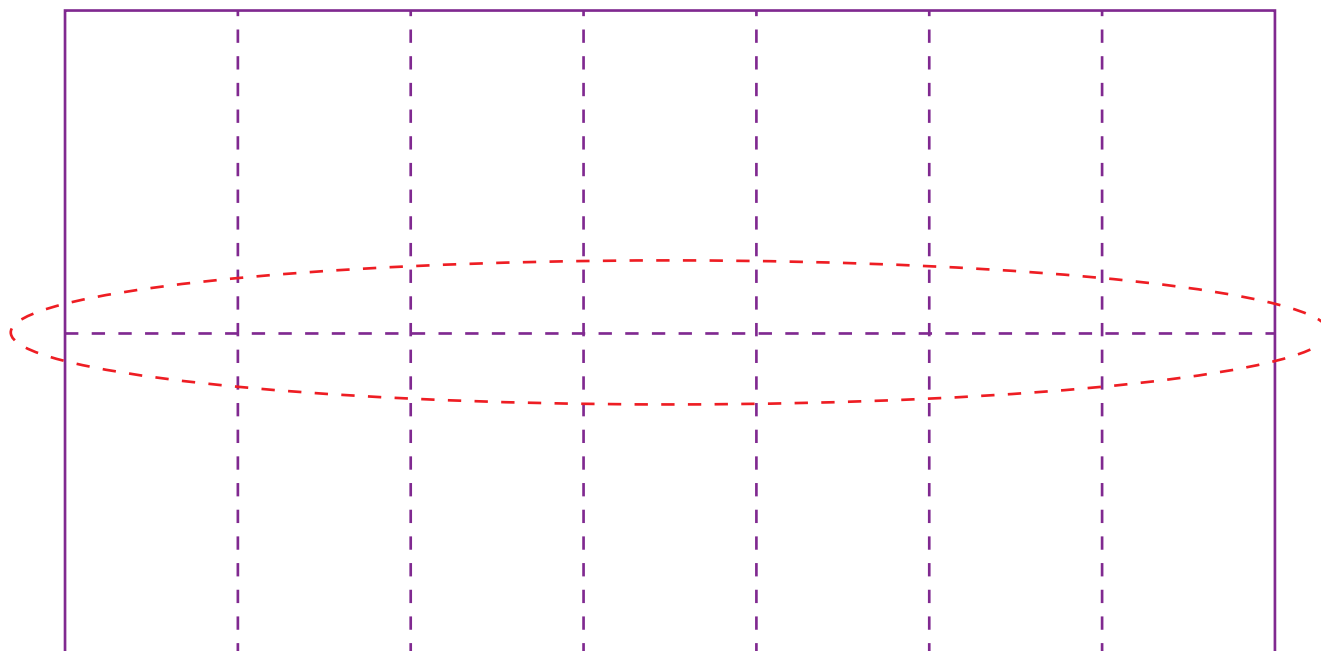
Right

LOOSE SHEET WITH PERFORATION

- Minimum Panel Distance : **45mm**
- Perforation Line : **1 - 6**

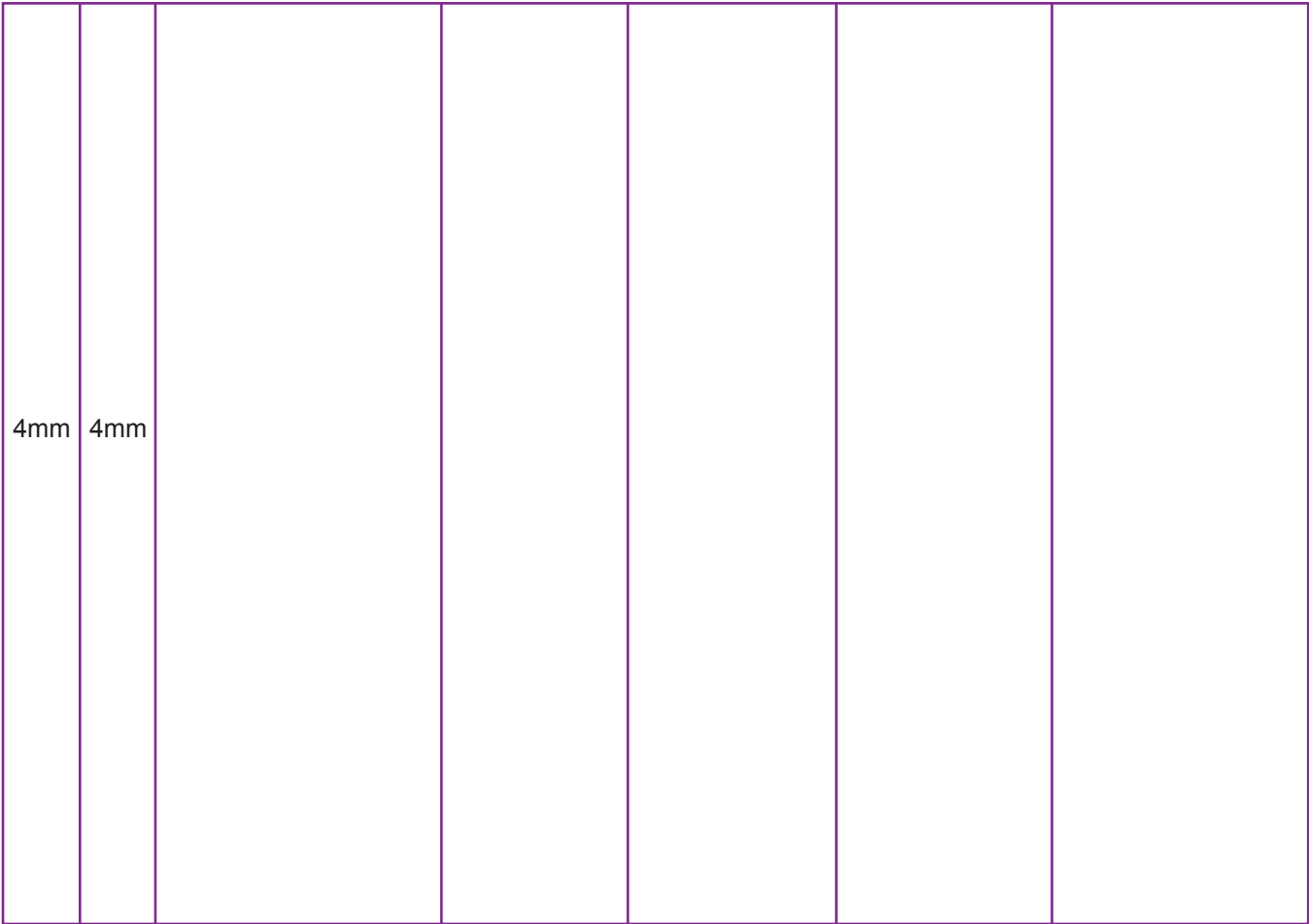


Cross Perforation is **NOT** allowed, for example :



LOOSE SHEET WITH CREASING

- Minimum Panel Distance : 4mm
- Creasing Line : 1 - 6



*Please make sure to download our template **Product Size Templates** to check artwork macth with fold/crease line.