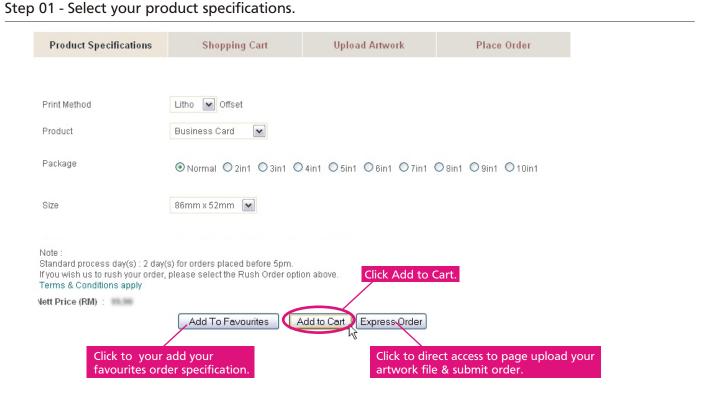
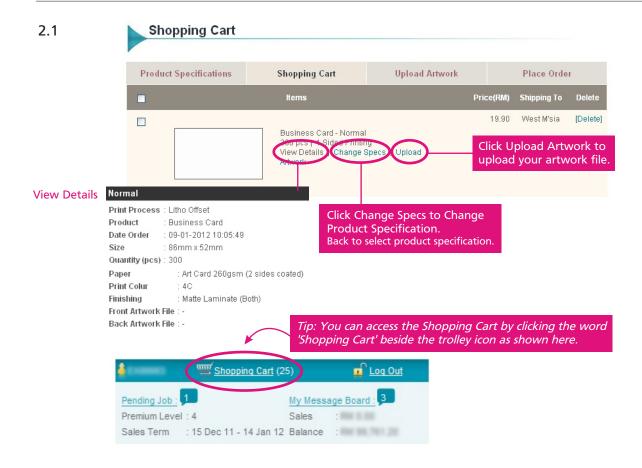
Go to ORDER Now > Select the product you wish to order and choose product specification. Here, we are using Business Card as an example. (Order Now > Business Card > Litho Offset)

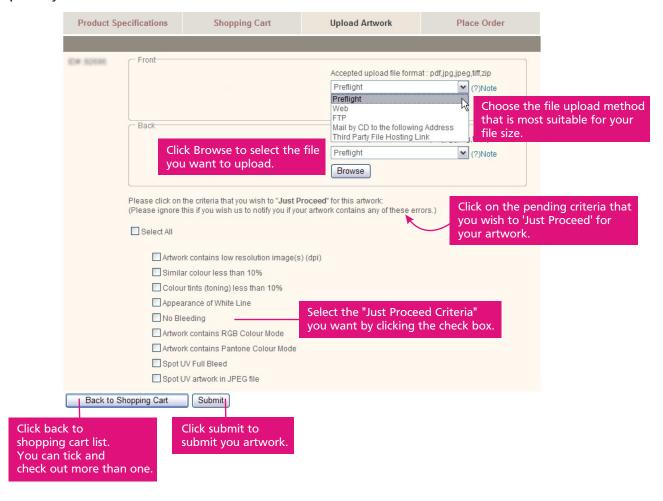


Step 02 - Product specification you selected and wish to order will keep in Shopping Cart. You can view the order details, change product specification and upload artwork with one click.





## 2.2 Upload you artwork file.



## 2.3

All PDF/artwork files must be uploaded to the EXCARD server for inspection by EXCARD's auto preflight software to ensure compliance with our selected PDF quality specifications before ordering. Use the UPLOAD FILE TOOL at the bottom to check your file. Once checking is completed, the result will appear in the PREFLIGHT REPORT SUMMARY table.

NOTE: All files uploaded to the EXCARD server will be removed after 72 hours.

Preflight Report Summary

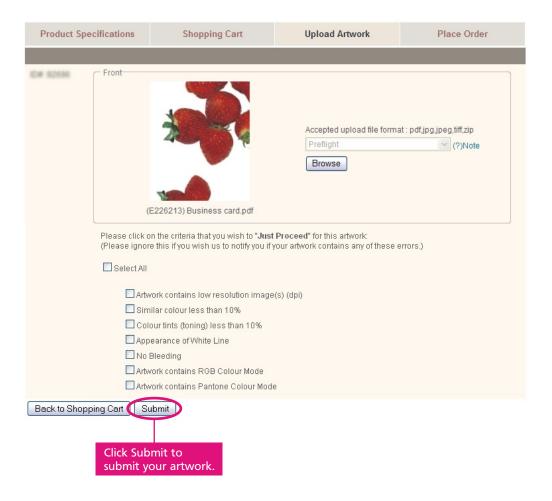


Note: Artworks that contain Pantone colour to indicate perforation line for BIZ-Document and hot-stamping for Business Card will receive an "Artwork Failed" report due to "Artworks contain Pantone/RGB colour mode". In such a case, please ignore report and proceed as normal





2.4

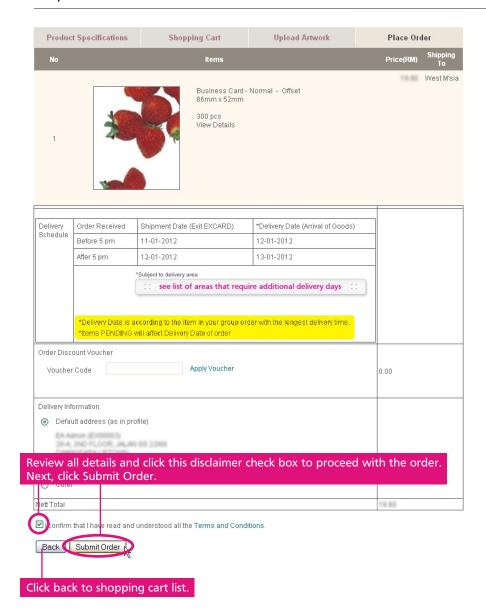


Step 03 - Click the check box of the artwork you would like to check out.





Step 04 - Review all details and submit order.



You can verify your order slip at My Account > My Order > Track Order

You are here > My Account > My Order > Track Order



